

**Ontario-Montclair School District**

Briggs Educational Center

950 West D Street

Ontario, CA 91762

Briggs

**Community Advisory Committee Special Meeting**

January 18, 2024

**MINUTES**

**I. CALL TO ORDER**

The Ontario-Montclair School District Community Advisory Committee (CAC) Meeting was called to order at 9:02 A.M by Nicole Tamayo, CAC Chairperson.

**II. ROLL CALL**

**Members Present:** Ms. Alexandra Garcia, Ms. Levi Macedo, Ms. Martina Ortega, Mrs. Nicole Tamayo, Ms. Marisela Barraza, Ms. Flora Martinez, and Mrs. Claudia Vasquez,

**Members Absent:** Ms. Jamie Melban

**Translator Present:** Ms. Sagrario Saldana and Ms. Letty Rodriguez

**SELPA Executive Assistant:** Ms. Candice Hernandez

**Administrators Present:** Dr. Alana Hughes-Hunter, Assistant Superintendent of SELPA & Equity and Mr. Nelson Favela, Director II Special Education

**III. WELCOME AND INTRODUCTIONS**

a. Guests:

- i. Dr. Christina James, OMSD Special Education Director
- ii. Henrietta Udensi, OMSD Director II
- iii. Rubysela Hluz, OMSD Special Education Program Specialist
- iv. Emily Winebrenner, OMSD Special Education Program Specialist
- v. Enrique Saldana, OMSD Director II

**IV. ADOPTION OF AGEdana, 0 0,0 T0.on5c -0.0052:**

**VI. GENERAL PUBLIC COMMENTS**

- a. Public Comment was submitted and made by Dr. Hughes-Hunter announcing was made to announce Dr. Henrietta Udensi retirement with Ontario-Montclair School District. She will be retiring after working with OMSD for the past 11 years

**VII. REVIEW PARENT GUIDE TO THE IEP PROCESS**

Dr. Hughes-Hunter informed the committee that The Parents Guide to The IEP Process has been printed and was being sent to school sites. It will be given to all PK, TK, and Kindergarten teachers in OMSD. The teachers will then begin to distribute to OMSD families in their classroom to better prepare them on the IEP process.

**VIII.**